

Infrastructure
Canada

PROTECTED B

BRIEFING NOTE TO THE MINISTER OF INFRASTRUCTURE AND COMMUNITIES**RECOMMENDATION TO APPROVE A PROJECT FOR FUNDING UNDER THE
INVESTING IN CANADA INFRASTRUCTURE PROGRAM IN
PRINCE EDWARD ISLAND**

(For Signature)

TIMELINE

Your decision is requested as soon as possible, in order for the approval to be received by Prince Edward Island prior to the scheduled start of the Project, February 28, 2020.

PURPOSE

To request that you approve up to \$180,782.61 in federal funding to Prince Edward Island for the CATCC (Capital Area Transit Coordinating Committee) Mini-Bus Purchase (the Project) under the Public Transit stream of the Investing in Canada Infrastructure Program (ICIP).

SUMMARY

- The Project, which was submitted by the City of Charlottetown, the Town of Stratford and the Town of Cornwall, and prioritized by the Province of Prince Edward Island, includes the purchase of two accessible diesel mini-buses that will expand the CATCC fleet and provide more accessible service offerings on lower-density bus routes for residents. Additionally:
 - The Project will: improve access to the public transit system; improve the capacity of the public transit infrastructure; and improve the quality and safety of the existing and future transit system.
 - It is expected that greenhouse gas emissions will be reduced as the new diesel mini-buses will replace larger buses on particular routes.
 - The Project improves public transit infrastructure in the Capital Area, which will create a more connected and inclusive community.
- As a result of the due diligence process, Infrastructure Canada (INFC) has determined that:
 - [REDACTED]

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- A Greenhouse Gas Emissions (GHG) Assessment and a Climate Change Resilience Assessment is not required for the Project.
- INFC has reviewed the Project and determined that it meets eligibility requirements, and recommends this Project be approved.
- Your signature on the attached Project Approval Letter to Prince Edward Island (Annex A) and List of Approved Projects (Annex B) is requested to inform Prince Edward Island that this Project has been approved for federal funding.

CONTEXT AND KEY FACTS

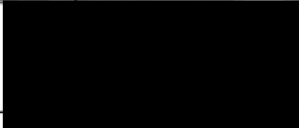
- INFC officials have reviewed the Project and confirmed that it is within your delegated authority and both the Project and the ultimate recipient are eligible for funding under the terms and conditions of ICIP. INFC Corporate Services have reviewed the cash flow and confirmed that funds are available.
- INFC Officials have determined that there are no requirements under the *Impact Assessment Act, 2019* for this Project.
- INFC officials have determined there is no legal obligation to consult with Aboriginal groups under section 35 of the *Constitution Act, 1982* for the Project.
- The Project being recommended for approval was submitted by Prince Edward Island to be governed by the *Canada-Prince Edward Island Integrated Bilateral Agreement for the Investing in Canada Infrastructure Program*.
- Note a Project Fiche providing a detailed overview of the Project is included in Annex C.

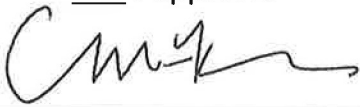
RECOMMENDATIONS

- I recommend that you approve the Project for up to \$180,782.61 in ICIP funding by signing the attached Project Approval Letter to Prince Edward Island (Annex A) and List of Approved Projects (Annex B).

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- The attached Project Approval Letter and List of Approved Projects will serve to notify your Provincial counterpart of the approval of federal funding.

	<u>Feb 22/20</u> Date
Kelly Gillis Deputy Minister Infrastructure and Communities	

<input checked="" type="checkbox"/> I approve.	<input type="checkbox"/> I do not approve.	<input type="checkbox"/> For discussion.
		<u>MAR 13 2020</u> Date
The Honourable Catherine McKenna, P.C., M.P. Minister of Infrastructure and Communities		

Attachments:

- Annex A – Project Approval Letter to Prince Edward Island (2 copies for signature)
- Annex B – List of Approved Projects (2 copies for signature)
- Annex C – Project Fiche



The Honourable Steven Myers, M.L.A.
Minister of Transportation, Infrastructure and Energy
Government of Prince Edward Island
3rd Floor, Jones Building
P.O. Box 2000
Charlottetown, Prince Edward Island C1A 7N8

MAR 13 2020

Dear Colleague:

It is my pleasure to inform you of the approval of CATCC Mini-Bus Purchase under the *Canada-Prince Edward Island Integrated Bilateral Agreement for the Investing in Canada Infrastructure Program* (the Agreement).

You will find enclosed a project list that includes details about the approved project, which is governed by the terms and conditions of the Agreement. The maximum federal funding for the project under the Investing in Canada Infrastructure Program is the percentage of total eligible costs up to the maximum funding amount indicated in the enclosed list (columns G and H respectively).

In order for Canada to pay eligible costs for the approved project, all requirements outlined in the Agreement must be met. As a reminder, to be considered eligible, costs must be incurred on or after the date of this letter and costs must be associated with contracts signed on or after the date of this letter, except for costs associated with completing Climate Lens assessments.

Environmental Assessment

Canada has determined that there are no requirements under the *Impact Assessment Act* for this Project.

Aboriginal Consultation

Canada has determined that there is no obligation to consult with Aboriginal groups.

Project Announcement

Prince Edward Island is responsible for communicating the requirements and responsibilities outlined in the Agreement's Communications Protocol to ultimate recipients. Prince Edward Island will work with Infrastructure Canada to jointly communicate Canada's funding commitment as soon as possible, to plan and participate with Infrastructure Canada in any future media announcements or events related to the project's progress, and, to produce and erect signage at the project sites acknowledging the federal government's contribution to the project in accordance with the signage guidelines to be provided by the Government of Canada.

I would like to take this opportunity to thank you for your collaboration and commitment to the successful delivery of the Investing in Canada Infrastructure Program in Prince Edward Island. I look forward to working with you as we continue to implement this long-term infrastructure program for the benefit of all Canadians.

Sincerely,

A handwritten signature in black ink, appearing to read 'C McKenna', with a stylized flourish at the end.

The Honourable Catherine McKenna, P.C., M.P.
Minister of Infrastructure and Communities

Enclosure:

List of Approved Projects



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Minister of Infrastructure and Communities

Enclosure:

List of Approved Projects

List of Approved Projects

The project listed below has been approved for federal funding under the *Canada-Prince Edward Island Integrated Bilateral Agreement for the Investing in Canada Infrastructure Program*. The accompanying letter describes the conditions that must be met before Canada will pay eligible capital costs for a project. For projects with federal environmental and/or impact assessment requirements (Column I below) or Aboriginal consultation requirements (Column J), conditions must be met before construction (which includes site preparation and vegetation removal) starts and before payments for eligible capital costs can be made.

INFC Project ID	Provincial / Territorial Project ID	Project Title	Project Description	Funding Stream (s)	Outcome (s)	Investing in Canada Infrastructure Program Funding		Federal Environmental and/or Impact Assessment Requirements	Aboriginal Consultation Requirements	Climate Lens		Other Federal Requirements
						Federal Cost-Share (% of total eligible costs)	Maximum Federal Funding Amount			Greenhouse Gas Emissions Assessment	Climate Change Resilience Assessment	
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
56381	ICIP-PT-2019-005	CATCC (Capital Area Transit Coordinating Committee) Mini-Bus Purchase	The purchase of two (2) accessible, diesel mini-buses to be used on lower density routes in Prince Edward Island's Capital Area.	Public Transit	Improved capacity of public transit infrastructure.							
					Improved quality and safety of existing and future transit system.	40%	\$180,782.61	No	No	N/A	N/A	
					Improved access to public transit system.							
						Total	\$180,782.61					

I hereby approve the above project for a total federal ICIP funding of up to **\$180,782.61** with the associated conditions specified in the accompanying letter.



MAR 13 2020

The Honourable Catherine McKenna, P.C., M.P.

Date

Minister of Infrastructure and Communities

List of Approved Projects

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MAR 13 2020

The Honourable Catherine McKenna, P.C., M.P.
Minister of Infrastructure and Communities

Date



CATCC (Capital Area Transit Coordinating Committee) Mini-Bus Purchase

Ultimate Recipients: City of Charlottetown, Town of Stratford and Town of Cornwall	Location: Charlottetown, Stratford and Cornwall, Prince Edward Island	Project ID: 56381
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Project Description: The project consists of the purchase of two (2) new accessible diesel mini-buses for the CATCC fleet for use on lower density routes. The mini-buses will each feature a low floor chassis with a fold out disability ramp to provide a more efficient method of loading riders with mobility issues or those travelling with strollers. The mini-buses will include driver safety features such as video surveillance, which will result in enhanced passenger safety and improve the quality of the CATCC fleet overall.

The purchase of the two mini-buses will expand the CATCC fleet and provide more accessible service offerings for residents of Charlottetown, Stratford and Cornwall. The Project will also enable CATCC to provide Saturday service to areas surrounding Charlottetown, where regular buses are too large to use, and operating costs have been prohibitive to offer Saturday service.

This project will benefit the communities of Charlottetown, Stratford and Cornwall by providing residents with more available and accessible public transit service options.

INFC ASSESSMENT

INFC has made the determination that the Project meets eligibility requirements under the Investing in Canada Infrastructure Program.

Project Results

- The project supports the “Improved capacity of public transit infrastructure”, “Improved quality and safety of existing and future transit system” and “Improved access to public transit system” outcomes under the Public Transit stream.

Eligible Recipient

- INFC has determined that the City of Charlottetown, the Town of Stratford and the Town of Cornwall are eligible Ultimate Recipients. Charlottetown, Stratford and Cornwall will own the assets, while T3 Transit will provide the operations of the assets. The municipalities, with T3 Transit, are listed in Prince Edward Island’s IBA Public Transit Sub-Allocation Table.

Funding/Stacking/Cost-Sharing

- The federal contribution for this project respects the cost-sharing limits under the Public Transit Stream where municipal projects are eligible for a maximum federal contribution of 40%.
- The Province is respecting the 33.33% cost-sharing ratio required for municipal projects.

Stream-Specific Requirements

- The project is consistent with provincially-approved 5-year transit Infrastructure Capital plan for the Capital Region of Prince Edward Island.



Environmental Assessment and Duty to Consult

- There are no federal Environmental Assessment requirements or Aboriginal consultation requirements for this Project.

[REDACTED]

- [REDACTED]

Are there any special conditions? ☐ Yes ☒ No

PROJECT IMPLEMENTATION DETAILS

Nature of the Project: 100% New

Percentage of design completed: 26-50%

Asset Ownership: The Ultimate Recipient will own the assets, while T3 Transit will operate the assets.

Forecasted Construction Start Date (YYYY/MM/DD)

Forecasted Construction End Date (YYYY/MM/DD)

2020/02/28

2020/12/31

PROJECT FINANCES

Maximum Federal contribution for this project

40%

Sources of Funds

Amount (\$)

Percentage (%)

Total Project Costs

\$472,500.00

Total Eligible Costs

\$451,956.52

100%

ICIP Contribution – Public Transit Infrastructure Stream

\$180,782.61

40%

Province of Prince Edward Island

\$150,637.11

Ultimate Recipient: City of Charlottetown, Town of Cornwall and Town of Stratford

\$141,080.28

All other sources of project funding are secured?

☒ Yes ☐ No

Fiscal Year Breakdown - INFC Share (April 1 to March 31)

2019-20

2020-21

2021-22

2022-23

2023-24

2024-25

2025-26

2026-27

-

\$180,782.61

-

-

-

-

-

-



PROJECT RESULTS

Outcome 1: Improved capacity of public transit infrastructure

Expected Results

- The two (2) new accessible diesel mini-buses contribute to improving the capacity of the transit system.

Outcome 2: Improved quality and safety of existing and future transit system

Expected Results

- The video surveillance, driver safety and cloud intelligence sharing / information management structure contribute to improving the quality and safety for passengers and of the transit system.
- Overall physical condition of assets is expected to be 'Very Good'.

Outcome 3: Improved access to public transit system

Expected Results

- The proportion of individuals who live in the service area of their transit system is expected to remain at 70.6%.
- The highest published accessibility standard, code, or by-laws in the jurisdiction will be met or exceeded.

IBA TARGETS

This project will be one of several contributing to the following target(s), as outlined in the Integrated Bilateral Agreement (IBA) between the signatory and Canada for the *Investing in Canada Infrastructure Program*:

- Increase to between 8.2% and 9.3% the modal share for public transit and active transportation.
- Ensure one hundred percent (100%) of federally-funded public-facing infrastructure meets the highest published applicable accessibility standard in a respective jurisdiction.

CLIMATE LENS

GHG mitigation assessment included?

☐ Yes ☒ No

The Project does not require a GHG mitigation assessment as the Total Eligible Costs are under the \$10,000,000 threshold.

Climate resilience assessment included?

☐ Yes ☒ No

The Project does not require a climate resilience assessment as the Total Eligible Costs are under the \$10,000,000 threshold.

COMMUNITY EMPLOYMENT BENEFIT (CEB)

The Project does not require a Community Employment Benefit assessment as the Total Eligible Costs are under the \$10,000,000 threshold.

OTHER FEDERAL REQUIREMENTS



Environmental Review Required?	No	INFC has determined that there are no requirements under the <i>Impact Assessment Act</i> for this Project.
Aboriginal Consultation Required?	No	Based on the information provided, there is no legal obligation to consult with Aboriginal groups under section 35 of the <i>Constitution Act, 1982</i> for this Project.

RISKS AND MITIGATION STRATEGIES

STRATEGIC CONSIDERATIONS RAISED BY OTHER GOVERNMENT DEPARTMENT STEERING COMMITTEE

This project has total eligible costs less than \$10 million [REDACTED] does not require a Climate Lens assessment, and does not trigger a Treasury Board Submission.

As per ICIP's risk-based approach for project review, this project does not require OGD Committee review.

STRATEGIC CONSIDERATIONS RAISED BY EXTERNAL REVIEW COMMITTEE

This project has total eligible costs less than \$10 million [REDACTED] does not require a Climate Lens assessment, and does not trigger a Treasury Board Submission.

As per ICIP's risk-based approach for project review, this project does not require External Review Committee review.